

## Campus Safety Committee Meeting Minutes

### Members

([P] indicates member present at today's meeting)

#### Employee Represented:

☐ Andrew Beland (AB), Facilities & Property Management  
☒ Paul Boevers (PB), Transportation & Parking Services  
☒ Deanna Britton (DB), College of Liberal Arts & Sciences  
☒ Erica Hunsberger (EH), Environmental Health & Safety  
☒ Michael Jantzen (MJ), Office of Information Technology  
☒ Alyssa Koida (AK), Global Engagement & Innovation  
☒ Joe Potter (JP), Facilities & Property Management  
☒ Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair  
☐ Jeffrey Smith (JS), Diversity & Multicultural Student Services  
☒ Elena Sokol (ES), College of Urban & Public Affairs  
☒ Deanna Wiley (DW), PSU Foundation

#### Employer Represented:

☒ Nellie Bass (NB), Center for Student Health & Counseling  
☒ Todd Bauch (TB), Campus Recreation  
☒ Erin Burns (EB), ASPSU Student Government  
☒ Josh Hendricks (JH), Campus Public Safety Office  
☐ Marcos Ordaz (MO), School of Business  
☒ Jeffrey Rook (JR), Environmental Health & Safety  
☐ Melissa Scholl (MS), Human Resources  
☒ Mercedes Youngston (MY), Conferences & Events

#### Alternate:

#### Ad Hoc:

☒ Angel Antonucci (AA), Environmental Health & Safety  
☐ Tiara Johnson (TJ), Emergency Management  
☒ Nikki Ludd (NL), Environmental Health & Safety

### Meeting Call to Order

Date: 11/13/2024

Time: 1:02 pm

Quorum Met: Y

### Approval of Meeting Minutes from Previous Meeting (Vote)

[x] indicates members vote

Minutes approved as is  
Minutes approved with minor corrections  
Minutes not approved – corrections required  
Minutes not approved – quorum not met

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## Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- Campus Lighting Walk was completed on 10/29/2024, and FPM is generating work orders

## Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

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## Accident / Injury Report (provided by Human Resources)

### Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

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### Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

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## Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Vernier Science Center

Quarter of inspection: Winter

## Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)
- Update: A PFB inspection conducted a full inspection of Urban Center Building on 11/5/2024. There is no need to complete the rest of the partial inspection the CSC conducted several weeks ago.
- JR will discuss choosing the next building inspection with Nikki Ludd. Many PFB inspections of PSU spaces are currently occurring.
  - The CSC has chosen Vernier Science Center. Though it was recently renovated, new occupants may present issues, ex. improper extension cord and appliance usage.

## Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

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## Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- PB -
  - Some bricks on the south side of ASRC are broken or loose. This may be city property.
    - JP - Certain footage is the responsibility of PREM. Many spots have been recently addressed, and these bricks are likely a known issue. PB to submit work order.
  - Received notification that SHAC can no longer assess student workers who are injured on the job. They must go to another healthcare facility, such as Kaiser or OHSU. There are concerns that this may lead to underreporting or not addressing medical issues.
    - EH - These injuries should still be reported, but it is up to the student to seek medical attention. SHAC is not qualified to give medical services as part of worker's compensation, regardless of severity.
    - All people employed by PSU may be granted emergency transportation tickets, including student workers.
    - TB - Is this PSU or another organization's guideline? While this may be a conflict of interest, student employees will have less access to healthcare and may have to pay more for care.
      - EH - This was a preexisting rule from SAIF that was not being enforced.
    - AK - International students typically have the PSU insurance and it's particularly a concern that they will not know what to do or be excessively charged.
    - A procedure guide, FAQ, etc. would be helpful for employers to assist with this process, and for student workers to become familiar with what to do if they become injured.
- MY - Watch out for slips, trips, falls!

- JH - Be aware of an increased number of car break-ins and theft across campus parking structures. Remember to remove or hide valuable items.
- NB - What is the correct process for evacuation? Are the 'Room cleared' post-it notes still being used? Is there something other than closing the door and ensuring the space is vacated to indicate the rooms have been checked?
  - NL - Is currently working with Tiara, JR, CPSO, to think about what they should be asking of people. If the space is clear, just close the door. The space will be entered anyways.
  - MY - There were questions post-evacuation from stakeholders in SMSU. Who are the wardens, and what are their responsibilities?
    - NL - There is a list of wardens who have received the training. There will be refreshed training clarifying responsibilities coming out soon, which will go out to current wardens as well as any interested persons.
- JP - Watch out for slips, trips, and falls, particularly with the rain and falling leaves.
- DW - Recently conducted inspections of RMNC and SBH.
  - SBH needs its fire extinguishers serviced. NL - PFB and NL are working through buildings currently, and this should be fixed by the new year. A work order can be submitted.
- CQ - Went over the campus map in regards to member locations with JR. Members tend to be clustered to certain parts of campus, and it would be helpful to diversify membership from other buildings. JR asked the Dean to request additional participation for the CSC.
- JR - Construction projects in progress:
  - Art and Design building construction is in progress, and the site will become more busy during the project.
  - Sidewalk closures:
    - Sidewalk on the south side of Art and Design has been closed off, and will be closed for the rest of the project. One lane of Broadway will also be closed soon.
    - There are two crane picks happening at the Urban Center and Lincoln Hall. The sidewalk on the north side of Urban will be briefly closed. There will be a crane pick at Broadway on Saturday.

- EHS is looking into the HR concerns, including optimizing the process, making people aware of the proper procedures, and ensuring that people will receive accessible and sufficient care.

### New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

- What is the process for student workers to receive care for injuries given the update from SHAC?
  - Employees received notification that SHAC is unable to assess any work-related injuries, including student workers who are injured on the job. They must go to another healthcare facility, such as Kaiser or OHSU. There are concerns that this may lead to underreporting or not addressing medical issues.
    - EH - These injuries should still be reported, but it is up to the student to seek medical attention. SHAC is not qualified to give medical services as part of worker's compensation, regardless of severity.
    - All people employed by PSU may be granted emergency transportation tickets, including student workers.
    - TB - Is this PSU or another organization's guideline? While this may be a conflict of interest, student employees will have less access to healthcare and may have to pay more for care.
      - EH - This was a preexisting rule from SAIF that was not being enforced.
    - AK - International students typically have the PSU insurance and it's particularly a concern that they will not know what to do or be excessively charged.
  - A procedure guide, FAQ, etc. would be helpful for employers to assist with this process, and for student workers to become familiar with what to do if they become injured.
    - [Current HR FAQ for On-the-Job Injuries](#)

### Meeting Adjourned

Time: 1:40 pm

### Next Meeting

Date: December 11, 2024

Location: Zoom